



For SVAR Members Use Only
TRANSFER / TERMINATION FORM

OFFICE INFORMATION

Company Name	MLS Office ID
Address	Phone
City State Zip	Fax
Designated REALTOR® (Broker) Name	
Designated REALTOR® (Broker) Signature	Date

MLS Service: (Circle) Residential MLS ___ CIE ___ Both ___

TRANSFERRING AGENT JOINING COMPANY

Name	License #
Home Address	Phone (to appear in MLS)
City State Zip	
Email address (required)	

****Members transferring to a new firm are required to pay all outstanding CVRMLS charges at the time of transfer. Fees may be paid by check, money order or credit card. We accept Visa, MasterCard and American Express. Checks should be made payable to CVRMLS. Transfer Fees: CVRMLS \$50**

TERMINATION - AGENT LEAVING COMPANY

Name	License #
<u>NOTE**</u> Supra ActiveKey (including cords) must be returned to CVRMLS within 14 days of termination.	

**** All outstanding dues and fees for terminated agents will be transferred to the Designated REALTORS® office account.**

I authorize the payment of all of my outstanding charges owed to CVRMLS and the transfer fee(s) required to process this transfer request.

___ VISA ___ MC ___ AMEX

Card # _____ EXP _____

Name as it appears on card _____

FOR STAFF USE: Processed by _____ Date _____ Total \$ Due _____

Check _____ Cash _____ Credit Card (See Above)

Suprakey status updated and unassigned in Supra by _____ (Staff)